

**BOARD MEETING NOTICE AND AGENDA**

**CULVER CITY UNIFIED SCHOOL DISTRICT**

**Regular Meeting of the Board of Education to**

**“Conduct the District’s Business in Public”**

**CLOSED SESSION – 6:00 p.m.**

**OPEN SESSION – 7:00 p.m.**

**District Office Board Meeting Room  
4034 Irving Place, Culver City, CA 90232**

**January 29, 2008**

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Persons in the audience during the meeting of the Board of Education are asked not to talk during presentations or the meeting.

If conversation with another person needs to take place, please do so outside the Board Room so as not to disrupt others or the meeting. *Please make sure your cell phone is turned off or silenced at this time.*

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**PRESENTATIONS AND PUBLIC COMMENTS**

Persons wishing to address the Board on any item on the agenda will be granted three (3) minutes at the time the item appears on the agenda. In the case of a non-agenda item, persons are invited to comment under “Public Recognition.” In the interest of time and order, presentations from the public are limited to three (3) minutes per person. The total time for non-agenda items shall not exceed twenty (20) minutes.  
Prior to addressing the Board, please complete a card (located on the table at the rear entrance) and give the card to the Superintendent’s Executive Assistant. Persons addressing the Board are asked to do so from the podium. Please state your name, address, and organization before making your presentation.

**1. CALL TO ORDER**

The meeting was called to order by \_\_\_\_\_, at \_\_\_\_\_ p.m.

**Roll Call – Board of Trustees**

- Dana Russell, D.D.S., President
- Jessica Beagles-Roos, Ph.D., Vice President
- Saundra Davis, M.A., Clerk
- Steven Gourley, Member
- Scott Zeidman, Esq., Member

**2. PUBLIC COMMENT ON CLOSED SESSION ITEMS**

**3. RECESS TO CLOSED SESSION**

- 3.1 Public Employee Performance Evaluation (Pursuant to GC §54957)  
Assistant Superintendents (3)  
Temporary and Probationary Elementary School, Middle School, High School, Adult School and OCD Teachers (93)

- 3.2 Public Employee Discipline/Dismissal/Release (Pursuant to GC §54947)

Temporary and Probationary Teachers (12)  
Administrator Release and Reassignment (1)

3.3 Public Appointment/Employment (Pursuant to GC §54947)  
Certificated Personnel Services Report No. 12  
Classified Personnel Services Report No. 12

3.4 Conference with Labor Negotiator (Pursuant to GC §54957.6)  
Agency Designated Representatives: Patricia Jaffe, Assistant  
Superintendent, Human Resources, David El Fattal, Assistant  
Superintendent Business Services  
Employee Organizations: Culver City Federation of Teachers (CCFT) and  
Association of Classified Employees (ACE)

**4. ADJOURNMENT OF CLOSED SESSION**

**5. REGULAR MEETING – 7:00 p.m.**

5.1 Roll Call – Board of Trustees  
Dana Russell, D.D.S., President  
Jessica Beagles-Roos, Ph.D., Vice President  
Saundra Davis, M.A., Clerk  
Steven Gourley, Member  
Scott Zeidman, Esq., Member

5.2 Flag Salute

**6. PUBLIC ANNOUNCEMENT OF ACTIONS TAKEN BY THE BOARD IN  
CLOSED SESSION**

**7. PUBLIC HEARING - None**

**8. ADOPTION OF AGENDA**

Recommendation is made that the agenda be adopted as submitted.  
Motion by \_\_\_\_\_. Seconded by \_\_\_\_\_  
Vote \_\_\_\_\_

**9. CONSENT AGENDA**

All matters listed under the Consent Agenda are those on which the Board has previously deliberated or that can be classified as routine items of business. An Administrative Recommendation on each item is contained in the agenda supplements. There will be no separate discussions of these items prior to the time the Board of Trustees votes on the motion unless members of the Board, staff, or public request specific items to be discussed or pulled from the Consent Items.

- 9.1 Approval is Recommended for the Minutes of Regular Meeting –  
January 15, 2008
- 9.2 Approval is Recommended for Purchase Orders
- 9.3 Approval is Recommended for the Certificated Personnel Reports No. 12
- 9.4 Approval is Recommended for the Classified Personnel Reports No. 12

- 9.5 Approval is Recommended for Overnight Out-of-State CCHS Field Trip – Student Intercultural Advisory Committee (SIAC), Retreat and Training, Zaca Lake, CA Feb. 21-23, 2008
- 9.6 Approval is Recommended for Textbook Adoption, CCHS Science and Social Studies
- 9.7 Approval is Recommended for Inter-District Attendance Agreement between the South Pasadena Unified School District and the Culver City Unified School District
- 9.8 Approval is Recommended for the Culver City Beauty College Cosmetology Course at Culver City Adult School
- 9.9 Approval is Recommended for the Arts and Music Block Grant Resolution
- 9.10 Approval is Recommended for Out-of-State Conference: Two Elementary Teachers from El Marino Seek Approval to Attend the National Science Assoc. Conference in Boston, MA during Spring Break

**10. AWARDS, RECOGNITIONS AND PRESENTATIONS**

- 10.1 American Citizenship Awards
- 10.2 Spotlight on Education – Farragut Elementary School

**11. PUBLIC RECOGNITION**

Public recognition is the time when members of the audience may address the Board on matters not listed on the agenda. Those persons wishing to speak should complete a Speaker’s Card and submit it to the Superintendent’s Executive Assistant. In the interest of time and order, presentations from the public are limited to three (3) minutes per person. The total time for non-agenda items shall not exceed twenty (20) minutes. Board members will be allotted fifteen (15) minutes to comment during this portion of the agenda. The Board of Trustees may reduce the time limit(s) if there are a large number of individuals desiring to address the Board.

- 11.1 Student Representatives’ Report
- 11.2 Superintendent’s Report
- 11.3 Assistant Superintendents’ Reports
- 11.4 Members of the Audience
- 11.5 Members of the Board of Education

**12. INFORMATION ITEMS**

Information items are generally included on the agenda for two reasons: to solicit reactions from the Board and the public on matters which may require Board action at a later date; and to provide information on a wide range of matters of interest to the Board and public. Comments by the public shall be limited to three (3) minutes per person and twenty (20) minutes per agenda item unless the Board, by majority vote, agrees to extend or reduce the time.

- 12.1 Update on Electronic Learning Assessment Resource (Galileo) and Enhancing Education through Technology (EETT) Grant
- 12.2 First Reading of Revised Board Bylaw Administrative Regulation 9005 – Governing Board Member Roles and Responsibilities
- 12.3 First Reading of Revised Board Bylaw 9000 – Role of the Board

**13. RECESS**

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14. **ACTION ITEMS**

This is the time of the meeting when members of the audience may address the Board on matters that are on the agenda. Those persons wishing to speak should complete a Speaker’s Card and submit it to the Superintendent’s Executive Assistant. Routine Board procedure on action items includes: receiving additional background information or analysis from staff; receiving comments from members of the audience; receiving additional information from the Superintendent or other resource personnel; introducing a motion on the item; taking action on the agendized item. Comments by the public will be limited to three (3) minutes per person and twenty (20) minutes per agenda item unless the Board, by majority vote, agrees to extend or reduce the time.

**Superintendent’s Items - None**

**Education Services Items - None**

**Business Items - None**

**Personnel Items**

14.1 Approval is Recommended for Change in Job Title from Instructional Aide I to Instructional Assistant and for New Classified Job Description

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

14.2 Approval is Recommended for Change in Job Title from Instructional Aide IV to Instructional Assistant – Adult School and for New Classified Job Description

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

14.3 Approval is Recommended for Change in Job Title from Instructional Aide III to Instructional Assistant – Bilingual and for New Classified Job Description

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

14.4 Approval is Recommended for Change in Job Title from Teacher Aide to Instructional Assistant – Child Development and for New Classified Job Description

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

14.5 Approval is Recommended for Change in Job Title from Teacher Aide/Bilingual to Instructional Assistant – Child Development/Bilingual and for New Classified Job Description

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

14.6

Approval is Recommended for Change in Job Title from Teacher Aide II to Instructional Assistant – Child Development II and for New Classified Job Description

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

14.7

Approval is Recommended for Change in Job Title from Instructional Aide III/Technology Center Aide to Instructional Assistant – Computer Lab and for New Classified Job Description

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

14.8

Approval is Recommended for Change in Job Title from Physical Education Assistant to Instructional Assistant – Physical Education and for New Classified Job Description

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

14.9

Approval is Recommended for Change in Job Title from Instructional Aide II to Instructional Assistant – Special Education and for New Classified Job Description

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

14.10

Approval is Recommended for Change in Job Title from Instructional Aide IIA to Instructional Assistant – Special Education IIA and for New Classified Job Description

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

14.11

Approval is Recommended for Change in Job Title and Salary Range from Teacher Aide III/Technology Center/High School (Salary Range 20) to School Technology Technician (Salary Range 21) and for New Classified Job Description

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

**15. BOARD BUSINESS - None**

**16. PUBLIC RECOGNITION – Continued**

Public Recognition is the time when members of the public may address the Board on matters not scheduled on the agenda. Those wishing to speak must complete a Speaker’s Card and submit it to the Superintendent’s Executive Assistant. Three (3) minutes will be allotted to members of the audience, for a total of twenty (20) minutes. Board members will be allotted fifteen (15) minutes to comment during this portion of the agenda.

16.1 Members of the Audience

16.2 Members of the Board

**17. ADJOURNMENT**

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY. Any individual with a disability who requires reasonable accommodation to participate in a board meeting, may request assistance by contacting the Superintendent's Office at 4034 Irving Place, Culver City, CA 90232. Phone Number: (310)842-4220 Fax Number: (310)842-4205

**FUTURE MEETINGS**

**February 5 – 6:00 p.m. – Special Meeting (Closed Session), District Office, 4034 Irving Place**

**February 12 – 7:00 p.m. – Regular Public Meeting, (6:00 p.m. Closed Session), District Office, 4034 Irving Place**